

Curriculum Process

for New Course or Modification of Existing Course (without GEP)

So you have an idea for a new non-GEP course or want to modify an inherited non-GEP course/curriculum - that's fantastic! In order for your course/curricular action to reach the classroom, your course/curricular action will need to go through an approval process. Below is an overview of what this process looks like from starting at the department level to final approval and addition to the catalog.



Possible Decisions

A course/curricular action can follow a few different paths on the road to approval. Reviewers and committee members carefully consider each course/curricular action and discuss possible improvements, enhancements, and changes during the curricular committee meetings, including UCCC meetings.

If a course/curricular action is...



Tabled

then it will return to the college committee for further review and significant changes (based on feedback detailed by UCCC committee members) and return to a subsequent UCCC meeting



Approved Pending

then UCCC members/reviewers discussed and detailed minor and/or* specific changes which, if deemed appropriate by the instructor, applied, will be reviewed by UCCC and subsequently approved

* If the change isn't appropriate, the action moves to tabled status so that the instructor can consider feedback and make changes appropriate to the course.



Approved

then it will proceed to the Office of the Provost/Provost Designee for final review and approval



Approved with Suggestions

then UCCC members/reviewers discussed and shared some suggestions for improvement, but these suggestions are not required for approval